

**TOWN OF NORTH HEMPSTEAD  
SOLID WASTE MANAGEMENT AUTHORITY  
Special Meeting AGENDA**



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**November 1, 2018**

**7:00 PM**

**RESOLUTIONS:**

1. A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE TOWN OF NORTH HEMPSTEAD SOLID WASTE MANAGEMENT AUTHORITY FOR FISCAL YEAR 2019 AND AUTHORIZING THE CHAIR TO FILE THE BUDGET AND RELATED FINANCIAL INFORMATION WITH LOCAL AND STATE OFFICIALS PURSUANT TO THE PUBLIC AUTHORITIES LAW OF THE STATE OF NEW YORK.

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**PROPOSED RESOLUTION**

**Chairperson Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:**

**RESOLUTION NO. s36 - 2018**

**A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE TOWN OF NORTH HEMPSTEAD SOLID WASTE MANAGEMENT AUTHORITY FOR FISCAL YEAR 2019 AND AUTHORIZING THE CHAIR TO FILE THE BUDGET AND RELATED FINANCIAL INFORMATION WITH LOCAL AND STATE OFFICIALS PURSUANT TO THE PUBLIC AUTHORITIES LAW OF THE STATE OF NEW YORK.**

**WHEREAS**, the Annual Budget for the Town of North Hempstead Solid Waste Management Authority (the “Authority”) has been prepared for the fiscal year beginning on the 1st day of January, 2019; and

**WHEREAS**, the Public Authorities Law of the State of New York requires that the Authority submit and file with the Office of the Supervisor and various state officials certain budget information.

**NOW, THEREFORE, BE IT**

**RESOLVED** that the budget for the fiscal year beginning on the 1st day of January, 2019, is hereby approved, a copy of which is on file with the Secretary and the Chairperson of the Authority; and be it further

**RESOLVED** that the Chairperson is authorized to file the budget and certain other financial information with the Office of the Supervisor of the Town of North Hempstead and various state officials as required by the Public Authorities Law of the State of New York.

Dated:     Manhasset, New York

November 1, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Chairperson Bosworth, Member Russell, Member Kaplan, Member Seeman, Member De Giorgio, Member Ferrara, Member Zuckerman

Nays: None

cc:     Counsel to SWMA     SWMA Executive Director



# TOWN OF NORTH HEMPSTEAD

**JUDI BOSWORTH, SUPERVISOR**

[www.northhempsteadny.gov](http://www.northhempsteadny.gov)



## **SOLID WASTE MANAGEMENT AUTHORITY PROPOSED BUDGET FOR FY 2019**

**November 1, 2018**



<b>Solid Waste Management Authority</b>				
	<b>Proposed Budget 2019</b>	<b>Adopted Budget 2018</b>	<b>ACTUAL 2017</b>	<b>ACTUAL 2016</b>
<b>BUDGET SUMMARY</b>				
Total Budgeted/Actual Expenses	17,271,632	16,050,557	17,149,047	17,196,277
Actual Fund Balances at End of Period			1,574,842	2,737,657
<b>TOTAL</b>	<b>17,271,632</b>	<b>16,050,557</b>	<b>18,723,888</b>	<b>19,933,934</b>
Total Budgeted/Actual Revenues	17,220,053	15,500,557	16,624,510	17,178,243
Appropriated Fund Balance	51,579	550,000		
Actual Fund Balances at Beginning of Period			2,099,378	2,755,691
<b>TOTAL</b>	<b>17,271,632</b>	<b>16,050,557</b>	<b>18,723,888</b>	<b>19,933,934</b>

<b>Solid Waste Management Authority</b>				
	<b>Proposed</b>	<b>Adopted</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
	<b>Budget</b>	<b>Budget</b>	<b>2017</b>	<b>2016</b>
	<b>2019</b>	<b>2018</b>		

<b>CL</b>	<b>DETAIL OF BUDGETED REVENUE</b>				
2130	SOLID WASTE DISPOSAL - MSW	12,860,697	11,669,795	11,861,342	12,371,162
2130.001	SOLID WASTE DISPOSAL - MSW LEAF & YARD	1,120,804	1,073,017	894,500	1,162,788
2130.002	SOLID WASTE DISPOSAL - MSW CONSTRUCT	1,175,688	1,015,704	1,200,464	1,116,091
2131	RESIDENTIAL DROPOFF	150,000	87,430	96,945	94,012
2133	RECYCLING BUCKET SALES	-	1,104	3,136	1,276
2389	SVCS for OTHER GOV'T-HOME & COMM	1,300,860	1,113,399	1,123,729	1,125,000
2401	INTEREST EARNED	-	-	2,662	751
2410	RENTAL OF REAL PROPERTY	69,368	82,006	68,578	75,207
2650	RECYCLING -ALL OTHER	2,636	2,636	5,273	9,753
2651	RECYCLING -PAPER	150,000	190,466	235,288	247,057
2665	SALE OF EQUIPMENT	-	-	54,732	10,673
2770	OTHER UNCLASSIFIED REVENUE	-	-	185	2,399
3090	RECYCLING GRANT	-	-	58,153	-
3910	STATE AID -ENVIRONMENTAL CONSERV	65,000	115,000	63,750	61,250
4960	FEDERAL AID, EMERGENCY DISASTER ASSIST	-	-	54,947	-
5031	INTERFUND TRANSFER	325,000	150,000	900,825	900,825
	<b>TOTAL REVENUE</b>	<u>17,220,053</u>	<u>15,500,557</u>	<u>16,624,510</u>	<u>17,178,243</u>

**SUMMARY OF BUDGETED EXPENSES BY DEPARTMENTS & RELATED DIVISIONS**

<b>CL</b>	<b>DEPARTMENT</b>				
08.8161	Administration	650,212	487,122	494,335	485,548
08.8163	Leachate	373,824	360,539	354,796	320,143
08.8164	Transfer Station	14,358,038	12,848,622	13,365,538	13,346,702
08.8165	Scale	253,982	304,195	269,965	300,107
08.8167	Plant & Grounds	315,280	427,432	352,417	380,981
08.8168	Trucks & Equipment	25,000	16,006	20,600	18,771
08.8162	Recycling	324,200	292,882	34,286	26,060
08.8169	Sustainability	-	-	180,020	217,947
00.8760	Emergency Disaster Work	-	-	120,589	1,496
	Indebtedness & Unallocated	971,095	1,313,759	1,956,501	2,098,523
	<b>TOTAL EXPENDITURES</b>	<u>17,271,632</u>	<u>16,050,557</u>	<u>17,149,047</u>	<u>17,196,277</u>

Solid Waste Management Authority				
	Proposed	Adopted	ACTUAL	ACTUAL
	Budget	Budget	2017	2016
	2019	2018		

**DETAIL OF BUDGETED EXPENSES**

<b>CL</b>	<b>08.8161. ADMINISTRATION</b>				
1000	Full Time	355,610	334,352	328,189	366,472
1200	Part Time	30,000	36,010	15,690	52,163
1300	Overtime	7,520	7,520	2,579	2,566
	<i>Subtotal</i>	<u>393,130</u>	<u>377,882</u>	<u>346,458</u>	<u>421,202</u>
4010	STATIONERY & PRINTING	-	500	-	-
4020	POSTAGE	500	500	-	-
4030	BOOKS AND PUBLICATIONS	3,000	500	-	-
4040	OFFICE SUPPLIES	3,000	2,500	1,084	2,254
4200	MANDATORY DRUG TESTING	400	-	-	-
4370	SURVEYS,MAPS AND SPECIAL REPORTS	1,000	1,000	-	-
4380	REPORTS OF HEARINGS,TRANSCRIPTS	1,000	1,500	689	806
4410	LEGAL NOTICES	2,000	1,000	1,504	508
4450	CONFERENCES,SEMINARS & MEETINGS	2,500	2,000	360	1,463
4930	CONTRACTUAL SERVICES	203,500	35,000	91,122	16,208
4524	LEGAL	5,000	35,920	17,960	23,060
4660	UNIFORMS & LAUNDRY	6,500	1,000	-	-
4670	GAS AND OIL	17,000	16,000	25,518	13,065
4715	Services Rendered by Other Funds	-	-	-	-
4751	R & M - OFFICE EQUIPMENT	-	500	-	-
4752	R & M - OPERATING EQUIPMENT	-	700	-	467
4970	OTHER OPERATING EXPENSES	11,682	10,620	9,640	6,517
	<i>Subtotal</i>	<u>257,082</u>	<u>109,240</u>	<u>147,877</u>	<u>64,347</u>
	<b>TOTAL ADMINISTRATION</b>	<u>650,212</u>	<u>487,122</u>	<u>494,335</u>	<u>485,548</u>
<b>CL</b>	<b>08.8163. LANDFILL/LEACHATE DIVISION</b>				
1000	PERSONAL SERVICES	73,404	70,531	130,004	100,971
1200	SEASONAL AND PART TIME	20,000	-	1,225	-
1300	OVERTIME	10,000	10,000	7,660	7,746
	<i>Subtotal</i>	<u>103,404</u>	<u>80,531</u>	<u>138,890</u>	<u>108,718</u>
4210	WATER	25,000	5,000	3,411	3,401
4220	HEATING/NATURAL GAS	15,000	13,248	11,430	9,905
4660	UNIFORMS & LAUNDRY	-	5,000	857	3,726
4680	CHEMICALS & TESTING	-	-	(0)	16,491
4685	WASTE WATER TREATMENT	45,000	45,000	22,458	30,983
4743	T.P.S.-PLANT & GROUNDS	17,500	25,000	19,641	12,639
4753	R & M - PLANT & GROUNDS	25,000	48,014	34,737	2,982
4930	CONTRACTUAL SERVICES	115,000	113,364	91,682	117,175
8410	ELECTRICITY	27,920	25,382	31,691	13,977
	<i>Subtotal</i>	<u>270,420</u>	<u>280,008</u>	<u>215,907</u>	<u>211,425</u>
	<b>TOTAL LEACHATE DIVISION</b>	<u>373,824</u>	<u>360,539</u>	<u>354,796</u>	<u>320,143</u>

<b>Solid Waste Management Authority</b>				
	<b>Proposed</b>	<b>Adopted</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
	<b>Budget</b>	<b>Budget</b>	<b>2017</b>	<b>2016</b>
	<b>2019</b>	<b>2018</b>		

**CL 08.8164. TRANSFER STATION**

4933	REMOVAL/DISPOSAL	10,751,927	9,576,454	10,072,777	10,170,308
4933.001	REMOVAL/DISPOSAL LEAF & YARD	828,954	780,199	600,010	816,744
4933.003	REMOVAL/DISPOSAL CONST & DEMOLITION. C	964,421	817,129	1,015,307	704,609
4934	OPERATION OF TRANSFER STATION	1,779,736	1,644,840	1,651,264	1,631,942
8410	ELECTRICITY	33,000	30,000	26,180	23,098
	<i>Subtotal</i>	14,358,038	12,848,622	13,365,538	13,346,702
	<b>TOTAL TRANSFER STATION</b>	14,358,038	12,848,622	13,365,538	13,346,702

**CL 08.8165. SCALE HOUSE**

1000	PERSONAL SERVICES	214,381	254,097	231,754	261,606
1300	OVERTIME	20,000	20,000	18,464	29,726
	<i>Subtotal</i>	234,381	274,097	250,219	291,332
4010	STATIONERY & PRINTING	1,000	4,000	96	692
4220	HEATING/NATURAL GAS	2,351	2,138	1,930	1,932
4660	UNIFORMS & LAUNDRY	-	1,400	-	376
4715	Services Rendered by Other Funds	-	6,098	3,889	-
4740	T.P.S-OPERATING EQUIPMENT	1,000	1,962	981	400
4743	T.P.S.-PLANT & GROUNDS	800	1,500	-	-
4751	R & M - OFFICE EQUIPMENT	800	1,500	-	195
4753	R & M - PLANT & GROUNDS	13,650	11,500	12,850	5,180
	<i>Subtotal</i>	19,601	30,098	19,746	8,775
	<b>TOTAL SCALE HOUSE</b>	253,982	304,195	269,965	300,107

**CL 08.8167 MAINTENANCE PLANT & GROUNDS**

1000	PERSONAL SERVICES	223,656	344,920	277,437	325,562
1200	SEASONAL AND PART TIME	40,000	14,498	37,081	-
1300	OVERTIME	17,000	17,000	10,407	29,651
	<i>Subtotal</i>	280,656	376,418	324,924	355,212
4670	GAS AND OIL	1,000	1,000	-	-
4715	Services Rendered by Other Funds	1,624	1,624	1,112	-
4740	T.P.S-OPERATING EQUIPMENT	5,000	3,000	867	2,332
4743	T.P.S.-PLANT & GROUNDS	5,000	10,000	7,443	4,879
4752	R & M - OPERATING EQUIPMENT	2,000	1,636	923	75
4753	R & M - PLANT & GROUNDS	20,000	33,754	17,148	18,483
	<i>Subtotal</i>	34,624	51,014	27,493	25,769
	<b>TOTAL MAINTENANCE PLANT &amp; GROUNDS</b>	315,280	427,432	352,417	380,981



<b>Solid Waste Management Authority</b>				
	<b>Proposed</b>	<b>Adopted</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
	<b>Budget</b>	<b>Budget</b>	<b>2017</b>	<b>2016</b>
	<b>2019</b>	<b>2018</b>		

<b>CL</b>	<b>08.8168. TRUCKS &amp; EQUIPMENT</b>				
4670	GAS AND OIL	5,000	10,000	1,451	242
4715	Services Rendered by Other Funds	-	1,006	1,727	1,847
4740	T.P.S-OPERATING EQUIPMENT	5,000	-	10,198	-
4752	R & M - OPERATING EQUIPMENT	15,000	5,000	7,224	16,681
	<b>TOTAL TRUCKS &amp; EQUIPMENT</b>	<u>25,000</u>	<u>16,006</u>	<u>20,600</u>	<u>18,771</u>
<b>CL</b>	<b>08.8162. RECYCLING</b>				
4740	T.P.S-OPERATING EQUIPMENT	1,100	1,000	-	-
4743	T.P.S.-PLANT & GROUNDS	3,900	3,474	1,737	-
4752	R & M - OPERATING EQUIPMENT	2,200	1,908	954	-
4753	R & M - PLANT & GROUNDS	3,000	2,500	-	-
4930	CONTRACTUAL SERVICES	274,000	249,000	-	-
8410	ELECTRICITY	40,000	35,000	31,595	26,060
	<b>TOTAL RECYCLING</b>	<u>324,200</u>	<u>292,882</u>	<u>34,286</u>	<u>26,060</u>
<b>CL</b>	<b>08.8169. OFFICE OF SUSTAINABILITY</b>				
1200	SEASONAL AND PART TIME	-	-	6,652	-
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>6,652</u>	<u>(0)</u>
4010	STATIONERY & PRINTING	-	-	-	32
4450	CONFERENCES,SEMINARS & MEETINGS	-	-	-	1,050
4715	Services Rendered by Other Funds	-	-	-	726
4740	T.P.S-OPERATING EQUIPMENT	-	-	-	14,125
4930	CONTRACTUAL SERVICES	-	-	61,150	59,326
4970	OTHER OPERATING EXPENSES	-	-	112,218	142,687
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>173,368</u>	<u>217,947</u>
	<b>TOTAL SUSTAINABILITY</b>	<u>-</u>	<u>-</u>	<u>180,020</u>	<u>217,947</u>

Solid Waste Management Authority				
	Proposed	Adopted	ACTUAL	ACTUAL
	Budget	Budget	2017	2016
	2019	2018		

**CL 00.8760 EMERGENCY DISASTER WORK**

4291	Rentals - Operating Equipment	-	-	120,589	-
4429	PROFESSIONAL SERVICES	-	-	-	1,496
	<b>TOTAL EMERGENCY DISASTER WORK</b>	-	-	120,589	1,496

**CL INDEBTEDNESS & UNALLOCATED**

4429.001	PROFESSIONAL SERVICES AUDITOR	25,000	25,000	22,500	28,300
4261	INSURANCE, FIRE & LIABILITY ETC.	33,000	33,000	29,802	39,000
4200	MANDATORY DRUG TESTING	200	600	129	228
4985	Town Attny Admin Chgs	5,500	5,500	5,500	-
4980	ADMINISTRATIVE CHARGES	147,890	163,304	222,118	293,923
	<i>Subtotal</i>	211,590	227,404	280,049	361,451

**EMPLOYEE BENEFITS**

8010	STATE RETIREMENT	166,983	224,023	187,806	253,536
8030	SOCIAL SECURITY TXS-EMPLOYER	82,050	87,050	82,204	92,857
8040	WORKERS COMP	15,000	20,000	14,540	27,361
8050	UNEMPLOYMENT EXPENSES	-	-	1,297	-
	<i>Subtotal</i>	264,033	331,073	285,847	373,754

**HOSPITAL & MEDICAL INSURANCE**

8061	HEALTH	473,587	570,997	466,841	435,524
8062	DENTAL	19,500	28,000	20,467	21,992
8063	OPTICAL	1,336	2,000	1,285	1,539
8064	HEALTH & MEDICAL REIMB.	-	3,500	-	2,250
4525	CSEA LEGAL FEES	1,050	785	1,188	1,188
	<i>Subtotal</i>	495,473	605,282	489,780	462,493

**DEBT SERVICE**

9901.600	INTERFUND TRANSFER PRINCIPAL	-	145,000	870,332	850,542
9901.700	INTERFUND TRANSFER INTEREST	-	5,000	30,492	50,282
	<i>Subtotal</i>	-	150,000	900,824	900,824

**TOTAL INDEBTEDNESS & UNALLOCATED**

971,095	1,313,759	1,956,501	2,098,523
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**SWMA TOTAL**

17,271,632	16,050,557	17,149,047	17,196,277
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**Town of North Hempstead  
Solid Waste Management Authority  
Full Time Employees - Salary Schedule**

<b>Dept #</b>	<b>Department</b>	<b>Title (Number of Positions)</b>	<b>Proposed Budget 2019</b>	<b>Adopted Budget 2018</b>	<b>Actual 2017</b>	<b>Actual 2016</b>
8161	Administration	Executive Director	152,026	146,813	151,424	146,436
		Deputy Executive Director				86,847
		Sr Solid Waste Dis Fac Su	84,180	81,251	79,143	75,411
		Sec To Exec Director	58,229	56,288	56,135	53,181
		Secretary To Swma	55,973	50,000		4,597
		Subtotal	350,408	334,352	286,702	366,472
8163	Leachate Division	Senior S W Disp. Fac. Supv.			30,416	98,060
		Motor Equipment Operator	72,319	70,531		
		Secretary			52,243	
		Laborer (3)			84,571	
		S W Disp. Fac. Supervisor				2,911
		Subtotal	72,319	70,531	167,230	100,971
8165	Scale House	S W Disp Fac Supervisor	86,995	85,038	85,862	83,853
		Solid Waste Disposal Facility Attendant				16,058
		Laborer I	52,500	99,920	77,503	94,490
		Senior Maintainer	71,718	69,139	69,811	67,204
		Subtotal	211,213	254,097	233,176	261,606
8167	Maintenance - Plant & Grounds	Construction Supervisor				101,452
		Equipment Operator III		85,265	108,787	84,082
		Equipment Operator I			72,125	70,256
		Motor Equipment Operator	72,874	71,075	74,410	69,772
		Laborer I (3)	147,477	188,580		
		Subtotal	220,351	344,920	255,322	325,562